

24 February 1981

OFFICE OF FINANCE NO. 6-81

SUBJECT: Career Management Administration

1. The Career Management Staff has been reorganized and staffing now permits assigning a Career Management Officer to specific grade groupings to provide service to MF Careerists including counseling, career development, training, rotations and assignments. The officer so designated will also serve as advisor to the Comparative Evaluation Panels for their assigned grades. The said reorganization provides for the following four Career Management Officers to be responsible for the administration of all phases of career management:

STATINTL

Career Management Officer

Responsible For GS Grades

15, 14, and 13's
12, 11, and 10's
9, 8, and 7's
6 and below; and,
Secretaries
7 and below

2. Effective 2 March 1981, the administration of career management for MF careerists will be performed by the appropriate designated officers. Employees seeking career counseling or any other career-related matter should contact their respective Career Management Officer.

STATINTL

Edward L. Sherman
Director of Finance